

LABOR RELATIONS/EMPLOYEE SERVICES COMMITTEE MINUTES

May 23, 2006

MEETING CALLED TO ORDER by Chairman John Young at 9:00 a.m. at the Oneida County Courthouse, Committee Room #1.

COMMITTEE MEMBERS PRESENT: John Young, John Potters, Paul Dean, Scott Holewinski and Charles Wickman.

COMMITTEE MEMBERS ABSENT: None.

ALSO PRESENT: Carey Jackson, Lisa Charbarneau (Labor Relations/Employee Services); Margie Sorenson (Finance); Peter Wolk (Supervisor); Jeff Hoffman (Sheriff); Tammy Walters (Veteran Service).

The Chairman noted that this meeting of the Labor Relations/Employee Services Committee had been properly noticed in accordance with the Wisconsin Open Meeting Law and meets the Americans With Disabilities Act.

Motion by Dean, second by Wickman to approve the agenda for the present meeting. Motion carried; all ayes.

Motion by Holewinski, second by Wickman to approve the minutes of May 9 and May 17, 2006. Motion carried; all ayes.

The committee reviewed the prescription drug plan annual adjustment.

Motion by Potters, second by Holewinski to approve the 4.4% annual adjustment to the County's prescription drug plan. Motion carried; all ayes.

Tammy Walters was present with a request to fill a vacant Secretary I position in her office.

Motion by Dean, second by Potters to approve filling the vacant Secretary I position in the Veteran Service Office. Motion carried; all ayes.

Sheriff Hoffman came before the committee with a reclassification request for the Administrative Secretary position at the Sheriff's Department. The committee reviewed information prepared by the Sheriff and by Carey Jackson regarding the reclassification request.

Motion by Wickman, second by Potters to approve the reclassification of the Administrative Secretary at the Sheriff's Department to an Office Manager at grade level 10 of the Non-represented Classification and Pay Plan. Motion carried; Wickman, Holewinski, Potters voting aye; Dean, Young voting no.

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The committee reviewed comp time information submitted by the committee's request. Carey told the committee that some information was received after the summary report was prepared, but an updated summary would be ready for the committee at their next meeting.

Motion by Wickman, second by Holewinski to continue reviewing the department comp time policy. Motion carried; all ayes.

The committee reviewed a Non-represented Quick Reference Guide.

Motion by Holewinski, second by Dean to adjourn to closed session pursuant to section 19.85 (1)(f) for purposes of considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Roll call vote taken with all voting in the affirmative. Motion carried.

Discussion held in closed session.

Motion by Holewinski, second by Wickman to return to open session. Roll call vote taken with all voting in the affirmative. Motion carried.

The following meeting dates were scheduled:

May 31, 2006	10:00 a.m.
June 6, 2006	9:00 a.m.
June 27, 2006	9:00 a.m.
July 11, 2006	9:00 a.m.
July 25, 2006	9:00 a.m.

Future agenda topics were discussed.

Motion by Holewinski, second by Young to approve the bills and vouchers as presented. Motion carried; all ayes.

Motion by Potters, second by Young to adjourn. Motion carried; all ayes.

Meeting adjourned at 10:45 a.m.

John R. Young, Chairman

Lisa Charbarneau, Comm. Secretary

